

Potential Services & Resources - Downsizing, Lay Off or Facility Closure

Online Resources

- Oklahoma Works - <http://oklahomaworks.gov/>
- Rapid Responses Resources & information - <http://oklahomaworks.gov/rapidresponse/>
- Oklahoma Employment Security Commission – Filing Unemployment Information
 - [http://www.ok.gov/oesc_web/Services/Unemployment Insurance/UI Claimant Info.html](http://www.ok.gov/oesc_web/Services/Unemployment_Insurance/UI_Claimant_Info.html)
- Workforce Tulsa - <http://www.workforcetulsa.com/employer-resources/>
- ChooseTulsa.com - <http://choosetulsa.com>
 - www.facebook.com/choosetulsajobs fan page

Services and Programs – On-site or Off-site

- Market Information Presentation
 - Pay Rates – by relevant job title(s) and/or Labor Market Information
 - Available Jobs – Demand Occupations and Area Power Sectors
 - Training Certificates or Credentials
- Finding a Job Presentations
 - Resume Writing, Interview Skills & Dressing for Success
 - Job Networking - in person and online
 - Navigating the differences; union, non-union, government, culture, industry, etc.
 - Online Job Search Tools; Indeed, Simply Hired, Tulsa World, Career Builder, etc.
 - Job Service Provider – Workforce Oklahoma, Job Transition Ministry, Tulsa City County Library, Goodwill Industries, Staffing Services, etc.
- Education & Training Presentations
 - Career Readiness Certificate, Certificate/Credential Opportunities, Prior Learning Assessments
 - Education Fair – adult fast track programs
 - Financial Assistance and Services
 - Career Interest Inventory or Skills Mapping of affected workforce
- Counseling Services
 - Navigating the emotions of being laid off
 - Change Management Specialist – counsels on grieving process, navigating transition and refers for more intensive services if necessary - Moves individuals on to job coach when appropriate
 - Credit Counseling, Financial Management & Planning
- On-Site Job Fair
 - Held on location or at a nearby facility with area employers interested in hiring

Potential Resources via Employer

- Employee Assistance Program (EAP)
- Existing Assessments or Training Information of existing workforce
- Listing of affected employees with job title and areas of expertise
 - Contact information that would remain confidential until after employee separation was complete. Example release document for employees to sign available.
- Outplacement Services
 - What level of services will be provided? Will it differ based on hourly/salaried workers?

For more information about the above services or resources please contact Denise Reid at denisereid@tulsachamber.com or (918) 560-0255.



Job Search & Networking Resources

Tulsa Regional Chamber Programs & Services

- ChooseTulsa.com – www.choosetulsa.com has openings through our partner the Tulsa World. Facebook fan page www.facebook.com/choosetulsajobs
- InternInTulsa.com – www.internintulsa.com is a free resource for employers to post internship opportunities and has a “Hire Education” guide to assist employers with getting an internship program started
- Tulsa’s Young Professionals (TYPros) – largest young professionals organizations in the U.S. with 7,000+ members www.typros.com – sign up to receive the newsletter with information about events and community involvement
- FinishForGreaterTulsa.com – resource to find your career interest and fast track or online education and training programs - www.FinishForGreaterTulsa.com

State & Federal Programs

- OKJobMatch.com - job matching system through state system <https://okjobmatch.com/>
- Workforce Tulsa – Workforce Oklahoma offers assistance to out-of-work individuals. Main office is located at 140002 East 21st Street – Eastgate Metroplex (918) 796-1200 www.workforcetulsa.com Link to events calendar that is filtered by region <http://www.oesc.state.ok.us/EventCalendar/SampleCalendar.aspx>
- Oklahoma Career Guide – <https://okcareerguide.kuder.com/landing-page>
- CareerOneStop is sponsored by the U. S. Department of Labor, Employment and Training Administration and provides tools to help job seekers, students, businesses and career professionals. <http://www.careeronestop.org/>
- Easy-to-use web-based resource that enables students, young adults, first-time workers and others to learn about careers through exploration of the Occupational Information Network (O*NET) system <http://www.mynextmove.org/>

Job Programs & Job Search Resources

- Tulsa World - <http://www.tulsaworld.com/classifieds/jobs/> sign up to receive updated job posting information
- WorkInBrokenArrow.com – locally powered job board provided through Broken Arrow Chamber of Commerce
- Craig’s List - <http://tulsa.craigslist.org/> - employers utilize this site for recruiting
- Goodwill Industries - TulsaWORKS designed to assess participant's needs and the family's issues, to devise a plan based upon those needs, provide services necessary to train, place, and provide post-placement activities to improve job retention. <http://www.goodwilltulsa.org/gwt/TulsaWORKS2.asp> TulsaWORKS (918) 584-7291. Who May Be Eligible for Government Benefits? Visit <http://www.govbenefits.gov/>
- Tulsa Community WorkAdvance – workforce training program focused on transportation, manufacturing and healthcare (918)442-2200
- Job-hunt.org – great website for information about job search – great to follow on twitter too – www.job-hunt.org
- Resume-Help.org – www.resume-help.org – they have a ton of templates and industry specific information
- Great online resource with job readiness training for college students, recent grads or individuals re-entering the workforce – includes a workbook with modules to complete - www.jobstart101.org
- CareerCast.com – www.careercast.com site dedicated to providing resources and information related job search

LinkedIn Groups

- Tulsa Networking Professionals, Tulsa IT Job Leads, Tulsa Area Diversity Professionals Network, Oklahoma Project Boomerang & Tulsa's Young Professionals (TYPros) – there are also groups tied to professional organizations

Job Transition Services/Meetings

- Overcoming Job Transition – resources and networking www.ojttulsa.org

Tulsa City-County Library - access to 750 computers - <http://www.tulsalibrary.org/jobhelp>

- JobNow – Live career help seven days a week - Online database access; Hoovers, D&B & Reference USA
- Learning Express Library – online course work for elementary, middle school, high school, college prep, college students, GED prep, Job Search & Workplace skills, Jobs & Careers, Skill Building for Adults, U.S. Citizenship, etc.
- Mango Languages – online foreign language courses including English as a second language

Additional Resources

- **Tulsa Community College** career finder assessment and resources <http://www.fastforwardtcc.com/>
- **Dream It Do It** – career interest survey <http://www.dreamit-doit.com/content/toolkit/quiz.php>

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Workforce Oklahoma

- Unemployment - http://www.ok.gov/oesc_web/Services/Unemployment_Insurance/UI_Claimant_Info.html
- Check List – Unemployment Insurance
 - Apply immediately – claims start Sunday of the week application was submitted
 - Gather Information – social security number, name (include all prior names; maiden/married), mailing address, phone number, email address if applicable, alien registration, DD Form 214 if served in military in last 18 months and OK driver's license or ID card.
 - Employer information – last employer's name of business as it appeared on your pay check or W-2, complete mailing address with zip code and physical location, company's phone number and supervisor's name.
 - Employment history – name of all employers as they appeared on your check stub or W-2 form, employment dates and wages earned and frequency of pay periods.
- Tulsa Area Offices
 - Tulsa Eastgate Center (918)796-1200
 - Sand Springs Center (918)245-9544
 - Tulsa Skyline Center (918)834-2300
 - Sapulpa Center (918)224-9430
- Calendar of events by region <http://www.oesc.state.ok.us/EventCalendar/SampleCalendar.aspx>
- Area Job Fairs - http://www.ok.gov/oesc_web/Services/Workforce_Services/Job_Opportunities/Job_Fairs.html
- Oklahoma Works - <http://oklahomaworks.gov/>
- Workforce Tulsa – job seeker resources <http://www.workforcetulsa.com/job-seekers>

Job Search Tools & Resources

- ChooseTulsa.com – www.choosetulsa.com has openings through our partner the Tulsa World.
- Indeed.com - <http://www.indeed.com/> and Simplyhired.com - <http://www.simplyhired.com/>
- Job-hunt.org – great website for information about job search – great to follow on twitter too – www.job-hunt.org
- Resume-Help.org – www.resume-help.org – they have a ton of templates and industry specific information
- CareerCast.com – www.careercast.com site dedicated to providing resources and information related job search

Networking & Employment Services

- Choose Tulsa Job's facebook fan page www.facebook.com/choosetulsajobs “like” to receive job information
- Job Transition Ministry – multiple locations with speakers and networking opportunities www.ojttulsa.org
- Tulsa City-County Library – Online free resources for job search assistance <http://ww2.tulsalibrary.org/jobhelp>
- Goodwill Industries of Tulsa – jobs and training resources http://www.goodwilltulsa.org/gwt/Jobs_and_Training.asp

Career Exploration

- Oklahoma Career Planner by department of commerce <https://okcareerguide.kuder.com/landing-page>
- CareerOneStop is sponsored by the U. S. Department of Labor, Employment and Training Administration and provides tools to help job seekers, students, businesses and career professionals. <http://www.careeronestop.org/>

If you would like more information or resources related to displaced workers please contact Denise Reid at denisereid@tulsachamber.com or (918)560-0255.